

2012 COMMITTEE RESPONSIBILITIES

AUDIT: At the end of the year, will conduct an annual audit of the chapter's financial records. Report findings to membership at the first available business meeting of the chapter in the new-year.

BENEFITS: Keep membership abreast of FMCA benefits available to members. (National Director and Alternate National Director)

BY-LAWS: Draft changes to bylaws, standing rules, and Policy & Procedures as necessary. Conduct a Review with membership once a year.

CHAPLAIN: Will conduct, or select someone to conduct, a religious service on Sunday morning. Will minister to the spiritual needs of the chapter.

CRAFTS: Responsible for arranging a craft or other activity for monthly meetings.

DA AWARD: Review and select a member who is most deserving of the award for his/her mistakes or misfortune related to the operation of their motorhome.

FINANCE: In the event chapter funds fall below, or above, chapter goals as stated in the standing rules, advise and recommend ways to bring the treasury to the required balance.

HISTORIAN: Maintain scrapbook containing pictures and information concerning the clubs rallies and activities.

MEMBERSHIP: Responsible for chapter recruitment. Take pictures of new members and those members who purchase a different motor home. Produce and distribute the member profile sheets.

MEMBER RECORDS: Will develop and maintain a member database.

PARLIAMENTARIAN: Interpret "ROBERTS RULE OF ORDER" to provide guidelines for the efficient operation of chapter business meetings. A resource to the chapter president.

SHERIFF: Will collect fines for offenses as described in Standing Rules.

SUNSHINE: Will send appropriate cards/flowers to members for illness or death of a member or family member. Will advise chapter of the illness or loss. Will recognize members' birthdays and anniversaries at monthly meetings.

TECHNICAL: Responsible for arranging a seminar or talk, about issues related to the operation of a motorhome.